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NOTICE  
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**BELLE PARK COMMUNITY ASSOCIATION, INC.  
WATER BILL COLLECTION POLICY RESOLUTION**

I, the President of BELLE PARK COMMUNITY ASSOCIATION, INC., a Texas non-profit corporation organized under the Texas Non-Profit Corporation Act, do hereby certify that a regular meeting of the Board of Directors was held on the 6th day of June, 2018, with a majority of Directors being present and remaining throughout and being duly authorized to transact business, the follow resolution was duly made and approved:

**Whereas**, Belle Park Community Association, Inc. (the "Association") is charged by the Declaration for Belle Park Community (the "Declaration") with the responsibility of vigorously enforcing the covenants, by-laws and regulations of the Association; and

**Whereas**, the Board of Directors of Belle Park Community Association, Inc. (the "Board") wishes to memorialize in its minutes its policy in the event of unpaid water bills by the Owners. This policy is in addition to the policies set out in the covenants, by-laws and regulations of the Association; and

**Whereas**, The Board desires to establish an water bill collection policy in accordance with Section 204 of the Texas Property Code;

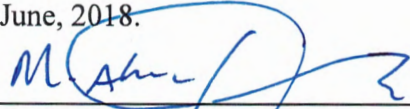
**Now therefore be it resolved that** any Owners not timely paying their water bills will be subject to the following:

If a water bill remains unpaid for six (60) days beyond the due date, the water company will turn the account over to the Managing Agent. The Managing Agent will send a certified Utility Termination Letter to the Owner and to the tenant, if the property is occupied by persons other than the owner, demanding payment in full. The Utility Termination Letter shall specify the amount then owing for the water bill and shall apprise the owner, and tenant if applicable, that water service shall be terminated unless payment in full is received for the water bill, or a payment plan is established, within thirty (30) days of the date of the letter. If the water bill remains unpaid or no payment plan set up after the thirty (30) day notice period, the Managing Agent is authorized to terminate water service. Should a payment plan be set up and the Owner defaults, a Utility Termination Letter with the thirty (30) day notice shall be sent to the Owner and no further payment plans allowed. A processing fee of \$25.00 will be added to the delinquent account for each Utility Termination Letter mailed. All costs for termination and subsequent restoration of water service shall be paid by the Owner. Any Owner or their tenant caught tampering with the water system after the water has been cut off will result in a \$300.00 fine.

This Policy is effective upon recordation in the Public Records of Harris County, Texas. Except as affected by Section 209.0062 and/or by this Policy, all other provisions contained in the Declaration or any other dedicatory instruments of the Association shall remain in full force and effect.

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Adopted by the Board on the 6th day of June, 2018.



Name: Mariam Ahmadzadegan  
President of the Board of Directors of  
Belle Park Community Association, Inc.

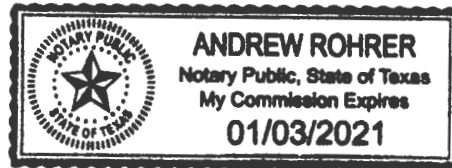
Before me, the undersigned authority, on this day personally appeared Mariam Ahmadzadegan, President of Belle Park Community Association, Inc., a Texas non-profit corporation, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that a majority of the Board of Directors approved this Water Bill Collection Policy and that he/she executed the same for the purposes and consideration therein expressed and in the capacity therein stated as the act and deed of said Association.

Given under my hand and seal of office, this the 6th day of June, 2018.



Notary Public, State of Texas

After recording, return to:  
Kathy Ann Terry ✓  
PO Box 690141  
Houston, TX 77269



FILED FOR RECORD

8:00:00 AM

Monday, June 11, 2018

*Stan Stewart*

COUNTY CLERK, HARRIS COUNTY, TEXAS

ANY PROVISION HEREIN WHICH RESTRICTS THE SALE RENTAL, OR USE OF THE DESCRIBED REAL PROPERTY BECAUSE OF COLOR OR RACE IS INVALID AND UNENFORCEABLE UNDER FEDERAL LAW.

THE STATE OF TEXAS  
COUNTY OF HARRIS

I hereby certify that this instrument was FILED in File Number Sequence on the date and at the time stamped hereon by me; and was duly RECORDED; in the Official Public Records of Real Property of Harris County Texas

Monday, June 11, 2018



*Stan Stewart*  
COUNTY CLERK  
HARRIS COUNTY, TEXAS